

House District 7

Senate District 4

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
West Hawaii Veterans' Cemetery Development and Expansion Assoc.
Dba:

Street Address: 76-992 S. Pueo Place, Kailua-Kona, HI 96740

Mailing Address: 76-992 S. Pueo Place, Kailua-Kona, HI 96740

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name TOMOE NIMORI

Title Vice President

Phone # 808-329-3058

Fax # _____

e-mail Jnimori@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

POW/MIA MEMORIAL GARDEN

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 20,700

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 1,200

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

TOMOE NIMORI VICE PRESIDENT
NAME & TITLE

1/28/2013
DATE SIGNED

I. Background and Summary

1. Description of background: The West Hawaii Veterans Cemetery (WHVC) is a State-owned, County-managed cemetery. It consists of 62 fenced acres off the Queen Ka'ahumanu Highway in North Kona. Initial Federal funding from the Veterans Administration built an access road and two acres of burial grounds. However, the burial grounds were substandard and a Boy Scout falling into a grave while placing flags on graves on Memorial Day was the catalyst for a group of veterans and community members to band together to address the needs of the Cemetery. In January 2005, the West Hawaii Veterans Cemetery Development and Expansion Association (WHVCDEA) received 501 (c) (3) status from the Internal Revenue Service. Efforts to "re-make" the cemetery by many community groups, individuals, troops stationed at Pohakuloa Training Area, and students from all levels have been instrumental in the Cemetery being awarded "Shrine Status" by the VA, one of only three State-owned cemeteries in the nation to receive that distinction.
2. Goals and objectives:
 - Goal: Honor U.S. Prisoners of War and those Missing in Action.
 - Objectives:
 - (1) Design and install a group recognition plaque mounted on a stone base that meets existing design requirements of the VA National Cemetery System. (Attachment A)
 - (2) Develop a POW/MIA meditation garden around the memorial plaque with secluded benches sheltered by native dry land trees for meditation. (Attachment B)
3. Public purpose and need to be served:
 - Public purpose is to remind the public that there are families in West Hawaii whose loved ones were Prisoners of War and/or are Missing in Action.
 - Needs are to:
 - (1) Help families remember their loved ones in a beautiful final resting place.
 - (2) Provide an opportunity to the public to reflect on the bravery of these heroes.
4. Target population to be served:

All residents of Hawaii, family members from all over the world, and visitors who want to honor POW/MIA, and students and adults who volunteer to beautify the Cemetery with on-going reforestation efforts.
5. Geographic coverage.

Hawaii, as a center of the Pacific, draws visitors from all over the world, and many of these will visit the Cemetery and its POW/MIA Memorial.

II. Service Summary and Outcomes

1. Scope of work, tasks, and responsibilities:

Scope of work includes purchasing and installing a memorial plaque, benches, and dry land forest trees in the POA/MIA Memorial Garden to be designed by landscape architect Kaz Shigezawa.

Tasks and responsibilities:

Administrator—Oversee implementation of project--Angelica Stevens

Task 1. Order Plaque and Benches--WHVCDEA

Task 2. Installation of Plaque—WHVCDEA

Task 3. Design Meditation Garden -- Landscape Architect Kaz Shigezawa

Task 4. Installation of Benches-- WHVCDEA.

Task 5. Select and plant dry land forest plants as designed --Richard Stevens

Task 6. Dedication--President David Carlson of West Hawaii Veterans Cemetery Development and Expansion Association

Task 7. File final reports—Angelica Stevens

2. Projected Time Table—2013-2014

July, 2013	West Hawaii Veterans Cemetery Development and Expansion Association will submit an application to the VA National Cemetery System for acceptance of the Memorial Plaque.
September, 2013	WHVCDEA will purchase Memorial Plaque, Benches, and initiate installation.
November, 2013	Complete installation of Memorial Plaque and Benches
January, 2014	Initiate landscaping.
March, 2014	Complete landscaping.
May, 2014	Dedication in conjunction with Memorial Day Program.
May, 2014	Submit final report of project to the VA National Cemetery System Submit final report to the Hawaii State Legislature.

3. Quality assurance and evaluation plans:

Quality assurance will focus on the installation of the POW/MIA Plaque, secluded benches, landscaping of the garden.

Monitoring. All staff and personnel will self monitor their tasks and discuss any concerns and seek resolution with the Administrator.

Evaluation. All staff and personnel of project will complete an evaluation sheet as follows:

- Attractiveness of completed POW/MIA Memorial Garden
- Number of persons who visit the Memorial Garden as observed by

West Hawaii Veterans Cemetery Development and Expansion Association

Hawaii County personnel and WHVCDEA Directors on various days.

- Improving results of information. Maintain Memorial Garden.

4. Measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated:

- Number of persons who visit the POW/MIA Memorial Garden each month.

III. Financial

1. Budget—Request by Source of Funds (p.4), Budget Justification-Personnel (p.5), Budget Justification –Capital Project Details (p.7). Budget Justification-Equipment and Motor Vehicles (p.6) Not applicable.

2. Anticipated quarterly funding requests for fiscal year 2014:

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$15,000	\$2,700	\$2,500	\$500	\$20,700

3. Other sources of funding for fiscal year 2014:

- Annual fund drive—members and friends of WHVCDEA.

4. State and Federal tax credits. Not Applicable

State and Federal tax credits applied for or anticipate to apply. Not Applicable.

IV. Experience and Capability

A. Necessary Skills and Experience of the West Hawaii Veterans Cemetery Development and Expansion Association (WHVCDEA) include:

- On-going reforestation and “re-make “ of the Cemetery led by WHVCDEA.
- Researched Veterans Administration requirements for Group Recognition Plaques.
- Verifiable experience of related projects for the most recent three years are:
2012-13: Implementation of Kaulunani grant to design, fabricate, and install education panels on the dry land forest.
2012: Hosted Veterans and Military Appreciation Day
2010 and 2011: Hosted Memorial Day and Veterans Day services in partnership with the American Legion and Disabled American Veterans.

B. Facilities. An area north of the committal shelter has been designated for the location of the POW/MIA Memorial Garden. This area meets ADA requirements with a concrete pathway wide enough to accommodate wheel chairs.

V. Personnel: Project organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision, and Training

- Staffing and Staff Qualifications
Administrator of Grant Implementation—Angelica Stevens. who has served as Liaison between DLNR Kaulunani grants and Directors of WHVCDEA.

West Hawaii Veterans Cemetery Development and Expansion Association

Coordinator--Susan Graffe, who has a passion for this project because her father-in-law is a POW/MIA. She started on her own initiative to raise funds for a memorial at the West Hawaii Veterans Cemetery. She has researched requirements of the VA National Cemetery System for memorial plaques and installation. She has researched suppliers of plaques and benches for the memorial garden.

Landscape Architect—Kaz Shigezawa, who has provided guidance in transforming the Cemetery from a desolate and barren burial ground to the present-day beauty of the area.

Installation --- WHVCDEA Directors who have interviewed and hired persons with a high standard of workmanship in previous projects.

Landscape Supervisor---Richard Stevens, Ph.D., Botanical Coordinator of WHVCDEA. He has worked in collaboration with Landscape Architect Kaz Shigezawa on beautification projects at the cemetery.

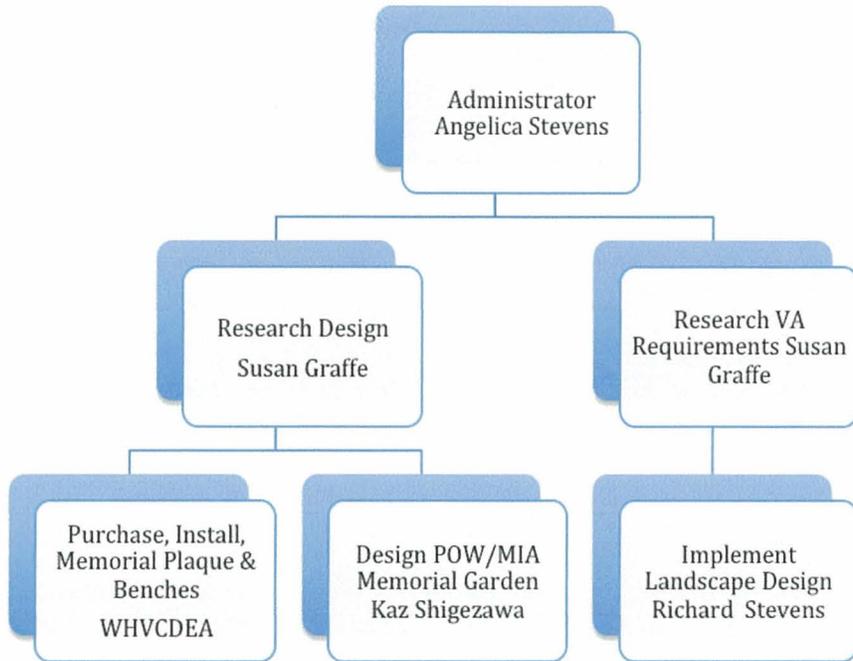
- Supervision and Training

Directors of the Board of WHVCDEA have demonstrated their capability to supervise and train volunteers during annual special events on Memorial Day and Veterans Day.

Landscape Supervisor -- Richard Stevens has annually supervised two major plantings of dry land forest plants as well as many minor plantings by special groups such as troops from the Pohakuloa Training Area since 2005, involving 50 to 200 persons. His administrative capabilities have been demonstrated by planning for each planting event with volunteers who support planters with food and educational information on native dry land forests, maintenance, and needs of these plants.

West Hawaii Veterans Cemetery Development and Expansion Association

B. Organization Chart



VI. Other

- A. **Litigation**---Not applicable
- B. **Licensure or Accreditation**---Not applicable

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

App# West Hawaii Veterans Cemetery Dev./Exp Association

BUDGET CATEGORIES	Total State Funds Requested (a)	WHVCDEA (b)	(c)	Total
A. PERSONNEL COST				
1. Salaries	5,200			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	5,200			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training		500		
6. Supplies (Postage, Office supplies)		200		
7. Telecommunication				
8. Utilities				
9. Memorial Plaque	8,000			
10. Stone Benches	4,500			
11. Dry land forest trees	3,000			
12. Dedication Ceremony		500		
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	15,500	1,200		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	20,700	1,200		21,900
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	20,700	Tomoe Nimori 808-329-3058		
(b) WHVCDEA	1,200	Name (Please type or print) Phone		
(c)		[Redacted Signature] 1/28/13		
(d)		Signature of Authorized Official Date		
TOTAL BUDGET	21,900	Tomoe Nimori--Vice President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

West Hawaii Veterans Cemetery Dev./Exp Assoc _____ Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$0	0

JUSTIFICATION/COMMENTS:

Not Applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$0	0

JUSTIFICATION/COMMENTS:

Not Applicable

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

West Hawaii Veterans Cemetery Dev/Exp Assoc

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS						
LAND ACQUISITION						
DESIGN Landscape Design			2000			
CONSTRUCTION Installation			3200			
EQUIPMENT Plaque, benches,plants			15500			
TOTAL:			20,700			

JUSTIFICATION/COMMENTS:

Plaque, benches, plants may not be equipment, per se, but are of a long lasting nature.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

West Hawaii Veterans Cemetery Development & Expansion Association

(Typed Name of Individual or Organization)



(Signature)

1/28/13

(Date)

Tomoe Nimori

(Typed Name)

Vice President

(Title)

West Hawaii Veterans Cemetery Development & Expansion Association

ATTACHMENTS

- | | |
|--------------|--|
| Attachment A | POW/MIA Plaque and Customized Small Garden Bench |
| Attachment B | Site of POW/MIA Memorial Garden |

West Hawaii Veterans Cemetery Development & Expansion Association

Attachment A

POW/MIA Plaque

Atlas Signs and Plaques
510 Enterprise Dr. Lake Mills, WI 53551



Customized Small Garden Bench
Cast of weatherproof stone.

Memorial.com an online shopping source.
Free Shipping



Attachment B

Area that is the Site of the proposed POW/MIA Memorial Garden

Landscape Architect will design the Garden and remove large rocks as necessary.

Marble wall visible on the right will be used to place the Plaque.

Trees on the hill behind the proposed site are restored dry land forest trees as will be those that will be planted in the Garden.

